

Francesca Garcia

Paralegal

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With more than 25 years of experience, Francesca provides paralegal support to Foster Garvey's Business & Corporate Finance practice.

Francesca frequently assists attorneys with contracts, leases, corporate transactions and real estate closings. She drafts a wide range of corporate documents, including operating agreements, bylaws, annual meeting minutes, written consents and resolutions.

Francesca works closely with attorneys and clients to regularly draft and file SEC Form D filings as well as Blue Sky filings. Francesca also files formation documents and annual reports on a nationwide scale.

Her experience also includes several years as a litigation paralegal during which she worked on plaintiff and defense cases involving environmental law, employment law, intellectual property, land use and general litigation in Oregon, Washington and federal courts.

Services

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