

November 15, 2017

# City Of Seattle Revises Its Design Review Program

Last month the City of Seattle revised its Design Review Program. The revisions are significant because most multi-family development is subject to some form of design review, and many projects vest to the land use code through the design review process. Some aspects of the revised program will go into effect starting January 1, 2018 with the majority of the revised program coming into effect July 1, 2018.

## AUTHORS:

[Michelle Rusk](#)

## RELATED SERVICES:

[Land Use, Planning & Zoning](#)  
[Real Estate](#)

## NEW DESIGN REVIEW THRESHOLDS

The updated design review program establishes new thresholds for projects that are subject to design review. The revised design review thresholds vary depending on the proposed project's location, "site characteristics," and size.

Location: Outside of downtown and industrial zones.

For projects located outside of downtown and industrial zones, the design review thresholds vary depending upon whether three broad "site characteristics" are present: context, scale, and special features, as described in greater detail in the following chart.

Category	Site Characteristic
Context	<ul style="list-style-type: none"> <li>a. Lot is abutting or across an alley from a lot with single-family zoning.</li> <li>b. Lot is in a zone with a maximum height limit 20 feet or greater than the zone of an abutting lot or a lot across an alley.</li> </ul>
Scale	<ul style="list-style-type: none"> <li>a. Lot is 43,000 square feet in area or greater.</li> <li>b. Lot has any street lot line greater than 200 feet in length.</li> </ul>
Special features	<ul style="list-style-type: none"> <li>a. Development proposal includes a Type IV or V Council Land Use Decision.</li> <li>b. Lot contains a designated landmark structure.</li> <li>c. Lot contains a character structure in the Pike/Pine Overlay District.</li> </ul>

November 15, 2017

## City Of Seattle Revises Its Design Review Program

If the development possesses any of the site characteristics listed above, the following thresholds will apply and determine the manner of design review:

Amount of gross floor area of development	Design review type
Less than 8,000 square feet	No design review, with notable exceptions <sup>1, 2</sup>
At least 8,000 but less than 35,000 square feet	Administrative design review
35,000 square feet or greater	Full design review, or administrative design review if the applicant elects to provide on-site affordable housing under Mandatory Housing Affordability (MHA).

If the development possesses none of the site characteristics listed above, the following thresholds will apply and determine the manner of design review:

Amount of gross floor area of development	Design review type
Less than 8,000 square feet	No design review, with notable exceptions <sup>1, 2</sup>
At least 8,000 but less than 15,000 square feet	Streamlined design review
At least 15,000 but less than 35,000 square feet	Administrative design review
35,000 square feet or greater	Full Design Review

<sup>1</sup> The following development is subject to streamlined design review: (1) development that is at least 5,000 square feet but less than 8,000 square feet and (2) is proposed on a lot that was rezoned from a Single-family zone to a Lowrise 1 (LR1) zone or Lowrise 2 (LR2) zone, within five years after the effective date of the ordinance introduced as Council Bill 119057. This requirement shall only apply to applications for new development submitted on or before December 31, 2023.

<sup>2</sup> The following development is subject to administrative design review: (1) development that is at least 5,000 square feet but less than 8,000 square feet and (2) is proposed on a lot that was rezoned from a Single-family zone to a Lowrise 3 (LR3) zone, any Midrise zone, Highrise zone, Commercial (C) zone, or Neighborhood Commercial (NC) zone, within five years after the effective date of the ordinance introduced as Council Bill 119057. This requirement shall only apply to applications for new development submitted on or before December 31, 2023.

November 15, 2017

## City Of Seattle Revises Its Design Review Program

Location: Within downtown and industrial zones.

If the development is situated in a downtown or industrial zone, the following thresholds will apply:

Zone	Amount of gross floor area of development	Design review type
All DOC1, DOC2, or DMC zones	50,000 square feet or greater	Full design review
All DRC, DMR, DH1, DH2, PMM zones outside the Pike Place Market Historical District, IB, or IC zones	20,000 square feet or greater	Full design review

### FULL DESIGN REVIEW OPT-OUT FOR PROVIDING ON-SITE AFFORDABLE HOUSING

Under the new program, if a qualifying project elects the MHA<sup>3</sup> performance option to provide on-site affordable housing, it will be subject to Administrative Design Review, not the prescribed Full Design Review. Such a development must exceed 35,000 square feet, possess an identified “Site Characteristics,” and be situated outside of downtown and industrial zones. City Staff have stated that this option should be available for the “easier” sites that do not contain a “site characteristic,” although this authorization was not included in the adopted code. City Staff are preparing a “clean up” code amendment to address this oversight. Once an applicant elects Administrative Design Review, the applicant cannot change from the MHA performance option to the payment option.

### NEW OUTREACH REQUIREMENTS

Under the new changes, all three processes will incorporate a robust community outreach component, requiring, at minimum, outreach through printed, electronic or digital, and in-person methods. Applicants must document their compliance with the community outreach plan, and submit the documentation to the Seattle Department of Construction & Inspections Director, prior to scheduling an early design guidance meeting. The Director will make the compliance documentation available to the public.

### LIMIT ON DESIGN REVIEW BOARD MEETINGS UNLESS ...

Other changes include a cap on Early Design Guidance meetings. Under the new program, the maximum number of Early Design Guidance meetings for a project in Full Design Review is two. However, there will be no limit on the number of Early Design Guidance meetings when the project meets certain specifications, or if the Director determines the Design Review Board needs more time for deliberation and evaluation of a project. The specifications that may trigger additional Early Design Guidance meetings include: when the project is abutting or across the street from a lot in a single-family zone, when the development proposal includes a Type IV or V Master Use Permit component (e.g. a contract rezone project), or when departures are requested (unless the applicant elects the MHA performance option described above). Thus, there are numerous opportunities for a project to exceed two Early Design Guidance meetings.

<sup>3</sup> Additional information regarding Mandatory Housing Affordability is available [here](#).

*November 15, 2017*

## City Of Seattle Revises Its Design Review Program

---

### BOARD COMPOSITION

Additionally, the composition of the Design Review Board has changed. The Design Review Board may now have more than one young adult position, pursuant to the City of Seattle Get Engaged program. The number of young adult positions is not capped, though each design review district may not have more than one young adult member.

### QUESTIONS?

Please contact Jeremy Eckert at 206.447.6284 or [Michelle Rusk](#) at 206.447.6279 if you have any questions regarding the changes to the design review program.

---

For more information about Foster Pepper or to register for other firm communications, visit [www.foster.com](http://www.foster.com).

This publication is for informational purposes only and does not contain or convey legal advice.